



2019 – 2020 Financial Policies K2 – 10th Grade

TUITION

<u>Grade</u>	<u>Yearly Tuition</u>	<u>12 Payments (June-May)</u>
K2-K4 3Day Classes	\$2460.00	\$205
K2-K4 5Day Classes	\$2890.00	\$241
Kindergarten	\$4820.00	\$402
1 st -5 th	\$5085.00	\$424
6 th -8 th	\$5510.00	\$460
9 th -10 th	\$5885.00	\$491

Parents must set up an account with FACTS Management. You can go online to sign up at <https://online.factsmgmt.com/signin/3SJJR>. Please set up your account with either the **Yearly Agreement** or the **Monthly Agreement**. You are not officially registered until your FACTS account has been set up. A yearly \$50 fee will be charged for the monthly agreement and a \$20 fee will be charged on the yearly agreement. The fees are paid directly to FACTS and will be billed once your account has been finalized by the office. Due to the amount of time invested and commitments made based on enrollment, the first month's tuition payment is **NON-REFUNDABLE** should the student be withdrawn for any reason. Also, if a student withdraws mid-year, the full month tuition for the month of withdrawal is due regardless of the date of withdrawal.

Tuition may be paid with our yearly agreement with payment in full due by July 1st or with our monthly agreement in twelve equal payments. The twelve payments listed above are approximate and will be calculated by FACTS when your agreement is finalized. The twelve payments will be auto drafted on the 5th of each month with the first payment due on June 5 and the last payment will be due on May 5. If the tuition auto draft is unsuccessful, a \$30.00 NSF fee will be charged from FACTS and a \$25.00 late fee per student will be added to your account from NHA. FACTS will attempt to redraft the payment 15 days after the original due date. If tuition and late charges are not paid in full by the 15th day of the month, your child will be dismissed from school. All fees must be paid in full for your child to be able to return. **Subsequent late charges may be applied.**

Separate invoices will be sent through FACTS for incidental expenses not included in your payment plan balance. The incidental expenses will be for lunches, sports fees, field trips, and other incidentals that come up throughout the year. They will be billed as needed and you will be informed when an incidental is billed. These fees will be due on the 20th of each month, paid through FACTS. A late fee of \$5/month will be added to any incidental bill that is not paid on time.

Lunch costs \$4.50 per day at NHA and is optional. A menu is sent home monthly for you to choose what days your student will purchase lunch and it will be billed monthly on the 20th through FACTS Incidentals.

_____ I agree to pay all tuition & fees. (Please Initial)

DISCOUNTS

Pay in Full Discount - due by July 1 st (tuition only)	up to 10%
Sibling Discount - 2 nd child / 3 rd child (tuition only)	\$150.00 per Year
NHBC Church Membership Discount (tuition only)	up to 20%

Only one of the above discounts may be chosen. Multiple discounts do not apply. Discount will be off of tuition only. Restrictions may apply. NHA reserves the right to determine eligibility & to amend, change, or update at any time.

NHBC members who are active in body life through service, giving/tithing for three consecutive months or longer, are eligible for a 20% tuition discount to be determined by the finance committee. Forms are available through the academy office. This tuition discount will be discontinued should the conditions of eligibility change.

REGISTRATION FEE

K2-K4	\$350 (includes workbooks and yearbook)
Kindergarten	\$300 (includes yearbook and graduation fee)
1 st -5 th	\$300 (includes yearbook)
6 th -8 th	\$300 (includes yearbook and one P.E. uniform)
9 th -10 th	\$300 (includes yearbook and one P.E. uniform)

If re-enrollment is completed and fee is paid by March 1st there will be a discount given of \$100 per student. (for current students only)

The Registration Fee is charged for each student enrolled and is due at the time of registration. Applications cannot be considered until this fee is paid. Due to the amount of time invested and commitments made based on enrollment, the registration fee is **NON-REFUNDABLE** should the student be withdrawn for any reason.

_____ I agree to pay all registration fees. (Please Initial)

NOTICE OF NONDISCRIMINATORY ADMISSION POLICY

North Henry Academy operates not for profit and provides training in Christian Education. Students are admitted without regard to creed, color, national and ethnic origin, or disability from applicants who meet admission requirements. Applicants are accepted from the general public.

North Henry Academy follows the Henry County School calendar for holidays, teacher workdays, weather-related conditions for school closings, and ending dates, with the exception of adding a holiday for Good Friday (April 10, 2020).

ADDITIONAL FEES AND POLICIES

BOOK FEE

Kindergarten	\$200.00
1 st -5 th	\$350.00
6 th -8 th	\$400.00
9 th -10 th	\$450.00

The Book Fee covers the cost of books that your child will need during the school year. If early registration is completed, the book fee will be divided over 12 months (June-May) and will be paid with tuition through FACTS. If a student registers late, then the book fee will be due at registration. If a student withdraws from NHA, all remaining fee balances will be due before the withdrawal can be completed. This fee is **NON-REFUNDABLE**. This fee is a book use fee and does not entitle the students to take books with them when they leave the school. Middle & High school participates in electives each semester. The fees for these classes will be billed to your account. Student supply lists are separate, and parents are responsible for the fees associated with supply lists. Additional fees will be assessed for lost or damaged books.

_____ I agree to pay all book fees. (Please Initial)

TECHNOLOGY FEE

K4	\$50.00
Kindergarten-8 th	\$100.00
9 th -10 th	\$125.00

The Technology Fee is charged for each student enrolled in K4 – 10th Grade. The technology fee will be divided over 12 months (June-May) and will be paid with tuition through FACTS. This fee helps subsidize the increasing dollars being spent on technology. If a student withdraws from NHA, all remaining fee balances will be due before the withdrawal can be completed. This fee is **NON-REFUNDABLE**.

_____ I agree to pay all technology fees. (Please Initial)

<u>SUSTAINING FEE</u>	\$250.00
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The Sustaining Fee is charged to help pay for facilities and applies to every student enrolled in K2 – 10th grade. The sustaining fee will be divided over 12 months (June-May) and will be paid with tuition through FACTS. If a student withdraws from NHA, all remaining fee balances will be due before the withdrawal can be completed. This fee is **NON-REFUNDABLE**.

_____ I agree to pay all sustaining fees. (Please Initial)

NEW STUDENT ENTRANCE EXAM (Kindergarten and up) \$25.00

All new students must take an entrance exam to determine proper placement. The Entrance Exam fee is due at the time of testing. This fee is **NON-REFUNDABLE**. Call the school office to schedule.

_____ I agree to pay all Entrance Exam fees if applicable. (Please Initial)

REGISTRATION FEE FOR EXTENDED CARE

K2-K4: There will be a \$85.00 registration fee. This fee covers the purchase of resources, supplies and a mat with a pillow and sheet attached. If you have previously purchased the mat from NHA your registration cost will be reduced to \$60.00.

K5-10th: There will be a \$65.00 registration fee. This fee covers the purchase of resources and supplies.

Due to the amount of time invested and commitments made based on registration, the registration fee for extended care is **NON-REFUNDABLE** should the student be withdrawn for any reason.

EXTENDED CARE TUITION **Monthly Option of 12 Equal Payments (June – May) to be billed through FACTS.**

		<u>Hours</u>	<u>Yearly Tuition</u>	<u>12 Payments (June-May)</u>
K2-K4	3 Day	until 3:00PM	\$1450.00	\$121
	3 Day	until 4:30PM	\$1750.00	\$146
	3 Day	until 6:00PM	\$2050.00	\$171
K2-K4	5 Day	until 3:00PM	\$1850.00	\$155
	5 Day	until 4:30PM	\$2350.00	\$196
	5 Day	until 6:00PM	\$2850.00	\$238
K5-10 th	5 Day	until 4:30PM	\$1200.00	\$100
	5 Day	until 6:00PM	\$1700.00	\$142

Extended Care tuition is billed with regular school tuition through FACTS and may be paid in twelve (12) equal payments (June-May). The twelve payments listed above are approximate and will be calculated by FACTS when your agreement is finalized. The twelve payments will be auto drafted on the 5th of each month with the first payment due on June 5 and the last payment will be due on May 5. If the tuition auto draft is unsuccessful, a \$30.00 NSF fee will be charged from FACTS and a \$25.00 late fee will be added to your account from NHA. FACTS will attempt to redraft the payment 15 days after the original due date.

In addition, **there will be a daily late pick-up fee of \$10.00 per hour for any portion of any hour when a student is not picked up at their scheduled time.** If after 6:00pm a \$25.00 fee will be applied, after 6:15pm a \$50.00 fee will be applied. If extended care tuition and late charges are not paid in full by the 15th day of the month, your child will be dismissed from extended care. All fees must be paid in full for your child to be able to return. **Subsequent late charges may be applied.**

EARLY DROP OFF

This is a free service available for working parents each week day that school is in session starting at 7:00 AM. All students must register in the school office.

_____ **I agree to pay all tuition & fees related to Extended Care. (Please Initial)**

VOLUNTEER HOURS

Families are asked to complete 15 hours of volunteer service to the school throughout the year. Contact the school office for ideas and suggestions on how to fulfill this request.

I have read the above information and understand all areas. I understand that NHA reserves the right to amend, change, or update this information at any point. I have initialed all areas above where noted. I am willing to comply with the policies of North Henry Academy. I realize the Registration Fee(s), Book Fee(s), Technology Fee(s), Sustaining Fee(s), Entrance Exam Fee(s), 1st Month Tuition and Tuition for month of withdrawal are **NON-REFUNDABLE**.

Signature

Date

From: NHA Administration and Board

Financial policies at NHA are designed to be as clear and equitable as possible. Timely parental payments are crucial to the school paying its obligations on time, which is a reputation we must maintain as a Christian witness in the community. Should you have a question or encounter a difficulty, please call (770-389-1591). Thank you!
